BUSINESSES SHOULD USE THE FOLLOWING
PROTOCOLS AS THEY PREPARE TO OPEN
THEIR DOORS IN STAGE 2.

1. Establish a protocol to maintain the six (6) foot physical distancing requirements for employees and patrons
   - Consider the use of telework to limit the number of employees in the facility during business hours when vendors and patrons might be present
   - Consider staggering work hours for those who must be present in the business.

2. Identify how the business will provide adequate sanitation and personal hygiene for employees, vendors and patrons
   - Identify how the business will provide for disinfection of the business and regular cleaning, especially of high touch surfaces
   - Identify how personal use items such as masks, face coverings and gloves shall be worn, if necessary, for employees, vendors, and patrons
   - The businesses may require, and it is encouraged, that employees, vendors and patrons wear face coverings as a business practice

3. Identify how the business will provide services limiting close interactions with patrons such as, but not limited to:
   - Online, digital or telephonic ordering
   - Curbside pickup
   - Delivery
   - Establishing hours of operations for vulnerable populations
   - Limiting numbers of patrons in the business at a time
   - Directing the flow of traffic in the business
   - Use of signage and barrier protection to limit movement and maintain distancing

4. Identify strategies for addressing ill employees, which should include requiring COVID-19 positive employees to stay at home while contagious and may include restricting employees who were directly exposed to the COVID-19 positive employee, as well as the closure of the facility until it can be properly disinfected.

5. On a case-by-case basis, include other practices such as screening of employees for illness and exposures upon work entry, requiring non-cash transactions, etc.

***Dates are estimated targets