



# Southeastern Idaho Public Health

## Steps to obtain a Septic System Installer Permit

- Complete the application.
- Pay the fee:
  - \$75.00 for a basic installer license
  - \$75.00 for a complex installer license
- Take the appropriate onsite septic system installer exam and pass with a score of 70% or better.
  - Both the complex and basic installer exams are available online at: <https://www.deq.idaho.gov/water-quality/wastewater/septic-and-septage/> . You will need to submit a copy of your passed certificate with your application.
  - The exam can also be taken in person at your local county office. Please call to schedule.
  - The exams are open book. Reference materials include:
    - **Technical Guidance Manual for Individual and Subsurface Sewage Disposal Systems**  
(<https://www2.deq.idaho.gov/admin/LEIA/api/document/download/14470>)  
This document provides guidance on the design, construction, alteration, repair, operation, and maintenance of standard individual and subsurface sewage systems, their components, and alternatives. The manual is updated periodically to adapt to the dynamic and complex nature of small wastewater disposal systems.
    - **IDAPA 58.01.03 – Individual/Subsurface Sewage Disposal Rules** (<https://adminrules.idaho.gov/rules/current/58/580103.pdf> )  
These rules establish limitations on the construction and use of individual and subsurface sewage disposal systems and establish the requirements for obtaining an installation permit and an installer's registration permit. These rules apply to every individual and every subsurface black waste and wastewater treatment system in Idaho.
- Submit the **original** Subsurface Sewage Disposal Installer Bond, made out to: State of Idaho, Director, Department of Environmental Quality, or His Designee. The bond must expire on December 31 of each year. The bond must be \$10,000.00 for a basic installer and \$30,000.00 for a complex installer.



# Southeastern Idaho Public Health

## INSTALLER REGISTRATION PERMIT APPLICATION

Business Name:

Business Phone #:

Business Email:

Business Address:

City:

State:

Zip:

Permit Holders Name:

Phone #:

Mobile #:

Email:

Home Address:

City:

State:

Zip:

Type of Permit: Basic ☐

Complex ☐

Bonding Company:

Bond Expires: 12/31

Partners:

Address:

### Note:

Please attach your surety bond as required by IDAPA 58.01.03.006.05 and the application fee of \$75.00 to this application. (The bond can be withdrawn by the surety on proper notice to the principal according to Chapter 26, Section 41-2612, Idaho Code)

**I understand that the permit will not be transferrable and is based upon compliance with the Rules and Regulations for Individual and Subsurface Sewage Disposal Systems and may be suspended for violation of such regulations and standards.**

Printed Name:

Title:

Signature:

Date:

- Current bond amount is \$10,000 for a Basic Installer or \$30,000 for a Complex Installer (IDAPA 58.01.03.006.05).
- Bond must specify you are doing business as a Subsurface Sewage Disposal System Installer.
- The expiration date of the bond is to be December 31 of each permitted year (See Attached Sample Bond Form).

### SIPH USE ONLY

Date Paid:

Amount:

Receipt#:

Basic Test Date:

Complex Test Date:

Permit #:

Approved By:

Date:

STATE OF IDAHO  
INDIVIDUAL OR SUBSURFACE SEWAGE DISPOSAL INSTALLER & SERVICE PROVIDER BOND

BOND NUMBER \_\_\_\_\_

KNOW ALL PEOPLE BY THESE PRESENTS:

THAT WE, \_\_\_\_\_ as Principal,  
and \_\_\_\_\_ (name of Surety company), as Surety, with its address  
\_\_\_\_\_, duly authorized to do business in the State of Idaho, are  
held and firmly bound in the sum of \_\_\_\_\_ (\$ \_\_\_\_\_), for the payment  
of which sum, well and truly to be made, we bind ourselves, our personal representatives, successors and assigns, jointly  
and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT WHEREAS Principal has applied for or is retaining an  
installer's registration permit or service provider certification from the IDAHO DEPARTMENT OF  
ENVIRONMENTAL QUALITY pursuant to the Individual/Subsurface Sewage Disposal & Cleaning of Septic Tanks  
Rules, IDAPA 58.01.03 (hereinafter referred to as "the Rules"), to carry on the business as an Individual or Subsurface  
Sewage Disposal System Installer or Service Provider, in all counties of the State of Idaho commencing on the \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_.

NOW THEREFORE, If Principal shall, during the period commencing on the aforesaid date, faithfully observe and  
honestly comply with the Rules, and any Amendments thereto, including without limitation the obligation to install an  
individual or subsurface disposal system, or provide operation, maintenance, or monitoring by a certified service  
provider that meets all requirements of the Rules then this obligation shall become void and of no effect, otherwise to be  
and remain in full force and virtue.

As provided in IDAPA 58.01.03.006, any person who suffers damage as the result of negligent or wrongful acts  
of the installer or service provider or by the installer or service provider's failure to competently perform any of  
the work agreed to be done under the terms of the registration permit or certification shall, in addition to other  
legal remedies, have a right of action on this bond for all damages not exceeding the amount of the bond.  
Provided further, that nothing herein shall affect any rights or liabilities which shall have accrued under this  
bond prior to the date of such termination and that the maximum liability of the Surety on the bond, regardless  
of the number of claims filed against the bond shall not exceed the sum of the bond.

THE LIABILITY OF THE SURETY upon this bond shall be and remain in full force and effect for the full  
period of the permit or certificate issued to the Principal above named, expiring on 12/31/\_\_\_\_\_, or sixty days  
after receipt by the Principal of a written notice signed by such Surety, or its authorized agent, stating that the  
liability of such Surety is thereby terminated and cancelled.

This bond may be extended for a further term by the issuance of a Continuation Certificate signed by the Surety  
and mailed to the District Health Office. Cancellation notice will be mailed to the District Health Office at:

- ☐ Panhandle Health District    ☐ Idaho North Central District    ☐ Southwest District Health  
☐ Central District Health    ☐ South Central Public Health    ☐ Southeastern Idaho Public Health  
☐ Eastern Idaho Public Health

SIGNED, SEALED AND DATED THIS \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Principal

COUNTERSIGNED: \_\_\_\_\_ (name of Surety company)

\_\_\_\_\_  
Idaho Resident Agent

By: \_\_\_\_\_  
Attorney-in-fact

## IDAHO PUBLIC HEALTH DISTRICTS

### **Panhandle Health District**

8500 N. Atlas Road  
Hayden, ID 83835  
208-415-5100 Fax 208-415-5201

**Counties:** Benewah,  
Bonner, Boundary, Kootenai,  
Shoshone

### **Public Health - Idaho North Central District**

215 10th Street  
Lewiston, ID 83501  
208-799-3100 Fax 208-799-0349

**Counties:** Clearwater,  
Idaho, Latah, Lewis, Nez Perce

### **Southwest District Health**

13307 Miami Lane  
Caldwell, ID 83607  
208-455-5300 Fax 208-454-7722

**Counties:** Adams, Canyon,  
Gem, Owyhee, Payette,  
Washington

### **Central District Health**

707 North Armstrong Place  
Boise, ID 83704-0825  
208-375-5211 Fax 208-327-7100

**Counties:** Ada, Boise,  
Elmore, Valley

### **South Central Public Health District**

1020 Washington Street North  
Twin Falls, ID 83301-3156  
208-737-5900 Fax 208-734-9502

**Counties:** Blaine, Camas,  
Cassia, Gooding, Jerome,  
Minidoka, Lincoln, Twin Falls

### **Southeastern Idaho Public Health**

1901 Alvin Ricken Drive  
Pocatello, ID 83201  
208-233-9080 Fax 208-234-7169

**Counties:** Bannock, Bear Lake,  
Bingham, Butte, Caribou,  
Franklin, Oneida, Power

### **Eastern Idaho Public Health**

1250 Hollipark Drive  
Idaho Falls, ID 83401  
208-522-0310 Fax 208-525-7063

**Counties:** Bonneville, Clark,  
Custer, Fremont, Jefferson,  
Lemhi, Madison, Teton