



Southeastern Idaho Public Health

Steps to obtain a Septic System Installer Permit

- Complete the application.
- Pay the fee:
 - \$75.00 for a basic installer license
 - \$75.00 for a complex installer license
- Take the appropriate onsite septic system installer exam and pass with a score of 70% or better.
 - Both the complex and basic installer exams are available online at: <https://www.deq.idaho.gov/water-quality/wastewater/septic-and-septage/> . You will need to submit a copy of your passed certificate with your application.
 - The exam can also be taken in person at your local county office. Please call to schedule.
 - The exams are open book. Reference materials include:
 - **Technical Guidance Manual for Individual and Subsurface Sewage Disposal Systems** (<https://www2.deq.idaho.gov/admin/LEIA/api/document/download/14470>)
This document provides guidance on the design, construction, alteration, repair, operation, and maintenance of standard individual and subsurface sewage systems, their components, and alternatives. The manual is updated periodically to adapt to the dynamic and complex nature of small wastewater disposal systems.
 - **IDAPA 58.01.03 – Individual/Subsurface Sewage Disposal Rules** (<https://adminrules.idaho.gov/rules/2006/58/0103.pdf>)
These rules establish limitations on the construction and use of individual and subsurface sewage disposal systems and establish the requirements for obtaining an installation permit and an installer’s registration permit. These rules apply to every individual and every subsurface black waste and wastewater treatment system in Idaho.
- Submit the **original** Subsurface Sewage Disposal Installer Bond, made out to: State of Idaho, Director, Department of Environmental Quality, or His Designee. The bond must expire on December 31 of each year. The bond must be \$5,000.00 for a basic installer and \$15,000.00 for a complex installer.



Southeastern Idaho Public Health

INSTALLER REGISTRATION PERMIT APPLICATION

Business Name:

Business Phone #:

Business Email:

Business Address:

City:

State:

Zip:

Permit Holders Name:

Phone #:

Mobile #:

Email:

Home Address:

City:

State:

Zip:

Type of Permit: Basic

Complex

Bonding Company:

Bond Expires: 12/31

Partners:

Address:

Note:

Please attach your surety bond as required by IDAPA 58.01.03.006.05 and the application fee of \$75.00 to this application. (The bond can be withdrawn by the surety on proper notice to the principal according to Chapter 26, Section 41-2612, Idaho Code)

I understand that the permit will not be transferrable and is based upon compliance with the Rules and Regulations for Individual and Subsurface Sewage Disposal Systems and may be suspended for violation of such regulations and standards.

Printed Name:

Title:

Signature:

Date:

- Current bond amount is \$5,000 for a Basic Installer or \$15,000 for a Complex Installer.
- Bond must specify you are doing business as a Subsurface Sewage Disposal System Installer.
- The expiration date of the bond is to be December 31 of each permitted year (See Attached Sample Bond Form)

SIPH USE ONLY

Date Paid:

Amount:

Receipt#:

Basic Test Date:

Complex Test Date:

Permit #:

Approved By:

Date:

STATE OF IDAHO
INDIVIDUAL OR SUBSURFACE SEWAGE DISPOSAL INSTALLER BOND

BOND NUMBER _____

KNOW ALL MEN BY THESE PRESENTS:

THAT WE, _____ as Principal,
and _____ (name of Surety company), as Surety, with its address
_____, duly authorized to do business in the State of Idaho, are
held and firmly bound in the sum of _____ (\$_____), for the payment
of which sum, well and truly to be made, we bind ourselves, our personal representatives, successors and assigns, jointly
and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, THAT WHEREAS Principal has applied for or is retaining an
installer's registration permit or service provider certification from the IDAHO DEPARTMENT OF
ENVIRONMENTAL QUALITY pursuant to the Individual/Subsurface Sewage Disposal Rules, IDAPA 58.01.03
(hereinafter referred to as "the Rules"), to carry on the business as an Individual or Subsurface Sewage Disposal System
Installer or Service Provider, in all counties of the State of Idaho commencing on the _____ day of _____, 20____.

NOW THEREFORE, If Principal shall, during the period commencing on the aforesaid date, faithfully observe and
honestly comply with the Rules, and any Amendments thereto, including without limitation the obligation to install an
individual or subsurface disposal system, or provide operation, maintenance, or monitoring by a certified service
provider that meets all requirements of the Rules then this obligation shall become void and of no effect, otherwise to be
and remain in full force and virtue.

As provided in IDAPA 58.01.03.05, any person who suffers damage as the result of negligent or wrongful acts
of the installer or service provider or by the installer or service provider's failure to competently perform any of
the work agreed to be done under the terms of the registration permit or certification shall, in addition to other
legal remedies, have a right of action on this bond for all damages not exceeding the amount of the bond.
Provided further, that nothing herein shall affect any rights or liabilities which shall have accrued under this
bond prior to the date of such termination and that the maximum liability of the Surety on the bond, regardless
of the number of claims filed against the bond shall not exceed the sum of the bond.

THE LIABILITY OF THE SURETY upon this bond shall be and remain in full force and effect for the full
period of the permit or certificate issued to the Principal above named, expiring on 12/31/____, or sixty days
after receipt by the Principal of a written notice signed by such Surety, or its authorized agent, stating that the
liability of such Surety is thereby terminated and cancelled.

This bond may be extended for a further term by the issuance of a Continuation Certificate signed by the Surety
and mailed to the District Health Office at the following Address. Cancellation notice will be mailed to the
District Health Office at: (See back of form for list of office addresses)

- Panhandle Health District Idaho North Central District Southwest Health District
 Central District Health South Central Public Health Southeastern Idaho Public Health
 Eastern Idaho Public Health

SIGNED, SEALED AND DATED THIS _____ day of _____, 20 _____.

Principal

COUNTERSIGNED: _____ (name of Surety company)

By: _____

IDAHO PUBLIC HEALTH DISTRICTS

Panhandle Health District

8500 N. Atlas Road
Hayden, ID 83835
208-415-5220-9513 Fax 208-415-5201

Counties: Benewah,
Bonner, Boundary, Kootenai,
Shoshone

Public Health - Idaho North Central District

215 10th Street
Lewiston, ID 83501
208-799-3100 Fax 208-799-0349

Counties: Clearwater,
Idaho, Latah, Lewis, Nez Perce

Southwest District Health

13307 Miami Lane
Caldwell, ID 83607
208-455-5400 Fax 208-455-5405

Counties: Adams, Canyon,
Gem, Owyhee, Payette,
Washington

Central District Health Department

707 North Armstrong Place
Boise, ID 83704-0825
208-327-7499 Fax 208-327-8533

Counties: Ada, Boise,
Elmore, Valley

South Central Public Health District

1020 Washington Street North
Twin Falls, ID 83301-3156
208-734-5900 Fax 208-734-9502

Counties: Blaine, Camas,
Cassia, Gooding, Jerome,
Minidoka, Lincoln, Twin Falls

Southeastern Idaho Public Health

1901 Alvin Ricken Drive
Pocatello, ID 83201
208-239-5270 Fax 208-234-5882

Counties: Bannock, Bear Lake,
Bingham, Butte, Caribou,
Franklin, Oneida, Power

Eastern Idaho Public Health

1250 Hollipark Drive
Idaho Falls, ID 83401
208-523-5382 Fax 208-528-0857

Counties: Bonneville, Clark,
Custer, Fremont, Jefferson,
Lemhi, Madison, Teton