



Southeastern Idaho Public Health

Citizen Review Panel

Pursuant Public Health District #6

Meeting Minutes

July 11, 2024

Members present: Holly Llewellyn, Erika Coles, Melanie Durfee

Absent: Bob Thomas

SIPH Facilitator: Effie Jones

IDHW Facilitator: Nichole Knowles

Meeting called to order at 9:05 a.m.

Minutes

June meeting was cancelled. Minutes for May meeting sent prior to meeting for individual review by members. Holly Llewellyn made motion to approve May Meeting minutes as written; Erika Coles seconded motion. All in favor; May meeting minutes approved.

- Effie asked that the vote that took place in the May meeting for the March meeting minute approval be rescinded as the March minutes were incomplete at time of vote.

ACTION ITEM: 3.18.2024 meeting minutes to be approved in the August 8, 2024 meeting along with July meeting minutes.

Announcements/ Updates/ Training Moments

Nichole Knowles updated the group of the changes that came into effect July 1, 2024. There has been a leadership change. Along with new Director Adams, there is a new deputy director-Monty Prow, and the new Division Administrator is Jean Fisher.

Department & legislative changes:

- Name change of division from Family Community Services to Youth Safety and Permanency
- As of July 1, 2024, new statute; all children in congregate care facilities will need to have Director's approval placement every two weeks for child to remain in facility. This has added additional workload on case workers to report to the director leadership.
- To try to eliminate barriers for fostering; Director Adams has lowered the minimum age requirement for foster parent applicants from 21 years of age to 18 years of age. First training requirement is no longer a requirement for licensing of foster parents but is encouraged. The reason for this is being able to place the child quicker if kinship or extended family member is going to foster.

Executive Session

Pursuant to IC74-206, motion to move into Executive Session made by Holly Llewellyn; seconded by Erika Coles; all in favor, motion passes to move into Executive Session at 9:22 a.m.

- Two panel members reviewed four cases. Issues identified: substantial history of CPS with parent, abuse and neglect of toddlers, parental mental health issues/disabilities identified, substance use, applications of TPR on the rise. *Note:* cases review time is approximately 3 hours spent for each case reviewed.
- Possible Gap identified as are parents that are part of an open CPS case given any additional resources for parents that struggle with mental health and /or substance use and parenting?

Motion made to move out of Executive Session made by Holly Llewellyn; Seconded by Erica Coles. Moved out of Executive Session at 9:37 a.m. **ACTION ITEM:** Nichole Knowles will send out assignments to panel members for the month August.

Agenda Item of Matrix Review & Update tabled to future meeting.

ACTION ITEM: Effie to reach for Friends of the Children presentation For August 8th meeting.

ACTION ITEM: Effie to reach out to Bob for other district examples of the review matrix those district panels use and send to panel members for individual review before next meeting.

Meeting Dates

The next scheduled meeting will be on Thursday, August 8,2024 at 9 a.m. **in-person-only**. The July 11, 2024, meeting adjourned at 9:40 a.m.