



Southeastern Idaho Public Health

Citizen Review Panel

Pursuant Public Health District #6

Meeting Minutes

June 9, 2025

Members present: Bob Thomas, Melanie Durfee

SIPH Facilitator: Effie Jones

IDHW Facilitator: Nichole Knowles

Visitor: Samuel Montanez, Ombudsman Office

The meeting was called to order at 9:00 a.m.

Minutes

Minutes for the April meeting was sent prior to this meeting for individual review by members. The May meeting was cancelled. Bob Thomas made a motion to approve April 2025 meeting minutes as written: Melanie Durfee seconded motion. All in favor; motion passes.

Announcements/ Updates/ Training Moments

Bob Thomas updated the panel of his research concerning nurse wing program within a women's prison. There have been several states that have implemented a specialized wing for pregnant women that are incarcerated to have newborn infants with them as they finish their sentence (if less than two years). Utah does have a program in place that will be looked at. He is also in the process of reaching out to the Pocatello Women's Prison, for information on how the current process is within our area prison system concerning pregnant women giving birth.

ACTION ITEMS:

- Bob Will share his findings with all members along with web links for further study.
- Melanie will find out the Portneuf hospital of policy & procedure on delivery for an incarcerated woman.

Discussion concerning membership and outreach flyer. There is one applicant currently to meet with for on-boarding. Flyer to include role of panel, purpose for panel, volunteer expectations, link to volunteer application.

ACTION ITEMS:

- Effie to draft a flyer for distribution and send draft out for review by next meeting date.
- On boarding new panel member.

Samuel Montanez- discussed the third quarter reporting, giving some background as to why this change of reporting is happening. And why is the Ombudsman office involved with the Citizen Review Panels across the state. All CRPs are federally mandated to report along with the State regulations for CRP across the state. With this change in the reporting process and the involvement of the Ombudsman office, the hope is to have a more concrete/standardized structure and processes for all CRP districts (7), to help with the legislative reporting & IDHW feedback, aligning the different districts for possible regional training for the CRP members.

Executive Session

Pursuant to IC74-206, motion to move into Executive Session made by Melanie Durfee; seconded by Bob Thomas; all in favor, motion passes to move into Executive Session at 9:30 a.m.

6 cases were reviewed by two panel members. Issues identified: Infant testing positive at birth, neglect, parent incarcerated, teen behavioral issues with foster care families unable to handle behaviors resulting in multiple fostering moves. *Note:* cases review time is approximately 3 hours spent on each case reviewed.

Motion made to move out of Executive Session made by Bob Thomas; Seconded by Melanie Durfee. Moved out of Executive Session at 9:52 a.m.

Meeting Dates

The next meeting scheduled will be on Monday, July 14,2025 at 9 a.m. The June 9,2025 meeting adjourned at 9:58 a.m.

APPROVED: September 8, 2025