Southeastern Idaho Public Health

Citizen Review Panel

Pursuant Public Health District #6

Meeting Minutes

October 20, 2025

Members present: Bob Thomas, Melanie Durfee, Amber Gerber
SIPH Facilitator: Effie Jones IDHW Facilitator: Nichole Knowles

The meeting was called to order at 9:10 a.m.

Minutes

Minutes for September meetings were sent prior to this meeting for individual review by members. Bob Thomas made a motion to approve prior meeting minutes as written; Amber Gerber seconded motion. All in favor; motion passes.

Announcements/ Updates/ Training Moments

Bob reminded panel members of upcoming training events.

Bob asked members to have a regular meeting in December, after discussion it was decided to have an in-person meeting, moving the time to 12 p.m. on Monday, December 8,2025. This will be the CRP Holiday Luncheon intended for team building over lunch, introductions for new members, review of business but no case review.

Amber reported on the statewide call. Discussion of meeting content ensued about the Ombudsman Office Presentation to make the Citizen Review Panels more uniformed across the state and highlighting the function of the panels. Also discussed was the possible move to centralize the data kept at a statewide level by all seven regions into one secured data repository with all panels having access to it, and a possible change of the reporting process which would include reporting through the Ombudsman office. Effie shared an email on initial (working) draft materials for Idaho's CRP sent from the Ombudsman Office by Samual Montanez. "These materials which are intended to establish a unified framework while allowing each region to maintain its own identity." Some documents shared were the application, introduction letter, flyer for CRPs, by-laws.

Effie updated the panel about the two volunteer applicants progress to the panel.

*ACTION ITEMS: 1) Bob Thomas will email the panel members' training notice. 2) Effie will forward initial draft materials email to all panel members for individual review. 3) Effie will collect feedback from panel members about the draft materials sent, ensuring a singular response to the Ombudsman office from our panel. 4) Effie to continue with readying the two newest volunteers for training and MOUs signed.

DRAFT

Executive Session

Pursuant to IC74-206, motion to move into Executive Session made by Bob Thomas; seconded by Amber Gerber; all in favor, motion passes to move into Executive Session at 9:34 a.m.

Amber is unable to review cases as she is still doing the training. Five cases were reviewed by two panel members. Out of the five cases, two cases appeared to move toward reunification, one case on-going with no clear outcome outlined, and two cases termination of parental rights or guardianship given to another family member. **Issues identified:** illicit drug involvement from parents, severe physical abuse, domestic violence with drug involvement, history of CPS involvement before removal of child from home, delay in case due to TPR objections from teen children *Note:* cases review time is approximately 3 hours spent on each case reviewed.

Case assignments to be sent electronically to members by Nichole Knowles. Motion made to move out of Executive Session made by Melanie Durfee; Seconded by Bob Thomas.
Exited out of Executive Session at 9:53 a.m.

Meeting Dates

Due to the next meeting scheduled date falls on a holiday; the next meeting will be on Monday, November 10,2025 at 9 a.m. The October 20,2025 meeting adjourned at 9:56 a.m.