



# Southeastern Idaho Public Health

## Citizen Review Panel

Pursuant Public Health District #6

Meeting Minutes

January 13, 2025

Members present: Bob Thomas, Holly Llewellyn, Melanie Durfee, Erika Coles

SIPH Facilitator: Effie Jones

IDHW Facilitator: Nichole Knowles

Meeting called to order at 9:05 a.m.

### Minutes

Minutes for December 9, 2024 meeting was sent prior to this meeting for individual review by members. Erika Coles made a motion to approve the December meeting minutes as written; Holly Llewellyn seconded the motion. All in favor, December meeting minutes were approved.

### Announcements/ Updates

- Bob Asked panel members to review the DRAFT Statewide report template. [Template for 2024 Year-end statewide report](#)  
**ACTION ITEM:** Panel members were asked to review the document and communicate any additions that pertain to region 6 CRP to Bob Thomas, chair
- Bob reported on removal of use for air B&B used for housing of foster children, only to place child in hotel/motel in emergency situations.
- Should legislature look at trauma situations?
- Due to life changes, Holly Llewellyn is stepping down as a panel member as of this month. The panel is now down to three members. Discussion about panel member recruitment ensued. Members will reach out to others.  
**ACTION ITEM:** Effie to send out the region 6 Citizen Review Panel webpage link.

### Executive Session

Pursuant to IC74-206, motion to move into Executive Session made by Erika Coles; seconded by Bob Thomas; all in favor, motion passes to move into Executive Session at 9:10 a.m.

- Four panel members reviewed eight cases. Issues identified: abandonment, physical/ sexual abuse by the child, unsupported mental health issues, parental history of physical and sexual abuse. There were two cases of family reunification happening with a biological parent.  
*Note:* cases review time is approximately 3 hours spent for each case reviewed.

Motion made to move out of Executive Session made by Melanie Durfee; Seconded by Bob Thomas. Moved out of Executive Session at 9:58 a.m. **ACTION ITEM:** Nichole Knowles will send out assignment reminders to panel members for next meeting review within the February 10, 2025 meeting.

### Meeting Dates

**Reminder: New meeting day is the second Monday of every month.**

The next scheduled meeting will be on Monday, February 10, 2025 at 9 a.m. **Virtual-only.** The January 13, 2025 meeting adjourned at 10:03 a.m.