



# Southeastern Idaho Public Health

## Citizen Review Panel

Pursuant Public Health District #6

Meeting Minutes

*April 14, 2025*

Members present: Erika Coles, Bob Thomas, Holly Llewellyn

SIPH Facilitator: Effie Jones

IDHW Facilitator: Nichole Knowles

Visitor: Samuel Montanez, Ombudsman Office

The meeting was called to order at 9:00 a.m.

### Minutes

Minutes for February and March meetings were sent prior to this meeting for individual review by members. Erika Coles made a motion to approve prior meeting minutes as written; Melanie Durfee seconded motion. All in favor; motion passes.

### Announcements/ Updates/ Training Moments

- Introduced Samuel Montanez, Ombudsman Office. Samuel gave a brief background and his purpose for joining the meetings. He is a data analyst collecting information, as the office is looking to help CRPs across the state with membership, consistent meetings/trainings, and processes for all seven CRP panels.
- Bob opened a discussion on Air B&B use for emergency use.
- New applicant for the panel.

**ACTION ITEM:** Effie to on-board new applicant, Amber.

### Executive Session

Pursuant to IC74-206, motion to move into Executive Session made by Erika Coles; seconded by Melanie Durfee; all in favor, motion passes to move into Executive Session at 9:21 a.m.

- 4 cases were reviewed by one panel member. Other panel members deferred to the next meeting. Issues identified: Neglect, abuse, incarcerated parent (father), teen behavioral issues with foster care families unable to handle behaviors; asked for removal of child (1). *Note:* cases review time is approximately 3 hours spent on each case reviewed.

Motion made to move out of Executive Session made by Erika Coles; Seconded by Melanie Durfee.

Moved out of Executive Session at 9:36 a.m.

### Meeting Dates

The next meeting scheduled will be on Monday, May 12, 2025 at 9 a.m. The April 14, 2025 meeting adjourned at 9:48 a.m.