



Southeastern Health Collaborative (SHC)			
5.18.2016		Time: 12:30-1:30 p.m.	Place: Southeastern Idaho Public Health, EOC
Type of Meeting:	Executive Committee		
Recorder:	Mandi Nelson		
Attended:	Dr. William Woodhouse, Dr. Mark Horrocks, Maggie Mann, Tracy McCulloch, Rhonda D'Amico, Allison Palmer, Mandi Nelson		
Agenda Item: Old Business			
Person Reporting: Rhonda D'Amico			
Discussion	<ul style="list-style-type: none"> <li>Review/Approve 4/13/16 Minutes</li> <li>SHIP Updates: Recommend sending Monthly Progress Report to members prior to EC members for review prior to meetings, review of action items prior to adjourning, Delta/Plus review at end of meeting.</li> <li>Reminder: SHC provide RC update at today's IHC meeting</li> <li>CHEMS Update</li> </ul>		
Action Items:	Person Responsible	Deadline	
Review/Approve 4/13/16 Minutes & Summary Questions/Updates to elevate to IHC, IDHW, or SHIP Central?			
Clinic Committee Planning			
Person Reporting			
Discussion	<ul style="list-style-type: none"> <li>Meeting tomorrow! (Dr. Horrocks, facilitator)</li> <li>Review Agenda Items</li> <li>Meeting materials needed?</li> </ul>		
Action Item	Person Responsible	Deadline	
Agenda Revisions: Meeting Materials:			
Medical Health Neighborhood Membership & Agenda			
Person Reporting			
Discussion	<ul style="list-style-type: none"> <li>Brainstorm meeting attendees</li> <li>Determine invitation process</li> <li>Identify agenda items, materials needed</li> <li>Meeting scheduled for 6/30/16, from 1:00-3:00 in SIPH Phoenix Room (Dr. Woodhouse, facilitator)</li> </ul>		
Action Items:	Person Responsible	Deadline	
Invitation list created Letter of Invitation written & sent out			
Upcoming Events			
Person Reporting			
Discussion	<ul style="list-style-type: none"> <li>May 19, SHC Clinic Committee Meeting at Health West 12:30-1:30 p.m.</li> <li>May 24-25, Collaborating 4 Health Conference, Boise</li> <li>May 26, Professional Development for SHIP PHD Managers, Boise</li> <li>June 6, Bingham Memorial CHEMS Meeting, 12:00-2:00</li> <li>June 30, Medical Health Neighborhood Meeting, SIPH Phoenix Room, 1:00-3:00 p.m.</li> </ul>		
Action Items:	Person Responsible	Deadline	
Set next Executive Committee Meeting, June			