



Southeastern Health Collaborative (SHC)			
5.18.2016		Time: 12:30-1:30 p.m.	Place: Southeastern Idaho Public Health, EOC
Type of Meeting:	Executive Committee		
Recorder:	Mandi Nelson		
Attended:	Dr. William Woodhouse, Dr. Mark Horrocks, Maggie Mann, Tracy McCulloch, Rhonda D'Amico, Allison Palmer, Mandi Nelson		
Agenda Item: Old Business			
Person Reporting: Rhonda D'Amico			
Discussion	<ul style="list-style-type: none"> Review/Approve 4/13/16 Minutes SHIP Updates: Recommend sending Monthly Progress Report to members prior to EC members for review prior to meetings, review of action items prior to adjourning, Delta/Plus review at end of meeting. Reminder: SHC provide RC update at today's IHC meeting CHEMS Update 		
Action Items:	Person Responsible	Deadline	
Review/Approve 4/13/16 Minutes & Summary Questions/Updates to elevate to IHC, IDHW, or SHIP Central?			
Clinic Committee Planning			
Person Reporting			
Discussion	<ul style="list-style-type: none"> Meeting tomorrow! (Dr. Horrocks, facilitator) Review Agenda Items Meeting materials needed? 		
Action Item	Person Responsible	Deadline	
Agenda Revisions: Meeting Materials:			
Medical Health Neighborhood Membership & Agenda			
Person Reporting			
Discussion	<ul style="list-style-type: none"> Brainstorm meeting attendees Determine invitation process Identify agenda items, materials needed Meeting scheduled for 6/30/16, from 1:00-3:00 in SIPH Phoenix Room (Dr. Woodhouse, facilitator) 		
Action Items:	Person Responsible	Deadline	
Invitation list created Letter of Invitation written & sent out			
Upcoming Events			
Person Reporting			
Discussion	<ul style="list-style-type: none"> May 19, SHC Clinic Committee Meeting at Health West 12:30-1:30 p.m. May 24-25, Collaborating 4 Health Conference, Boise May 26, Professional Development for SHIP PHD Managers, Boise June 6, Bingham Memorial CHEMS Meeting, 12:00-2:00 June 30, Medical Health Neighborhood Meeting, SIPH Phoenix Room, 1:00-3:00 p.m. 		
Action Items:	Person Responsible	Deadline	
Set next Executive Committee Meeting, June			