

## Southeastern Health Collaborative (SHC) Meeting Minutes

**Meeting:** Southeastern Health Collaborative Meeting

**Date/Time:** Wednesday, October 21, 2015, 12:30-1:30 p.m.

**Location:** Southeastern Idaho Public Health Board Room

**Invited:** Maggie Mann, Tracy McCulloch, Dr. William Woodhouse, Dr. Mark Horrocks, Rhonda D'Amico, Mandi Nelson, Allison Palmer

**In Attendance:** Maggie Mann, Tracy McCulloch, Dr. William Woodhouse, Dr. Mark Horrocks, Rhonda D'Amico, Mandi Nelson, Allison Palmer

AGENDA ITEM	DISCUSSION POINTS
<b>SHIP Kick-Off</b>	<ol style="list-style-type: none"> <li>1. Travel Arrangements. The doctors are all set up for their travel arrangements to get to the SHIP Kickoff meeting in Boise. Dr. Horrocks wasn't certain about the status of his travel arrangements. Rhonda will send the reimbursement and travel details via email.</li> <li>2. Review Draft Agenda. There were no questions or comments about the draft agenda for the SHIP Kick-Off.</li> </ol>
<b>SHIP Program Updates</b>	<ol style="list-style-type: none"> <li>1. IHC Meeting Update (Maggie).               <ol style="list-style-type: none"> <li>a) Maggie learned in the IHC meeting that only up to three clinics of a particular entity/health system are allowed to be selected in the first cohort. She believes this restriction is in place to allow for equitable distribution of support for both small and large health systems in the selection process. There was concern about whether EHR systems are capable of extracting clinic specific data vs. system-wide data. Dr. Horrocks believes most of the larger systems can extract both types of data. Rhonda will ask Miro about the reason for limiting the inclusion of large system clinics to three.</li> <li>b) It was also brought to attention that physicians on the IHC cannot have any involvement in the clinic selection process due to potential conflict of interest. A selection committee has been established for this purpose.</li> <li>c) Medicare is "luke warm" about the SHIP program. They are not interested in engaging at this state or being a part of the pilot process because they perceive it as not "innovative" enough to participate. Discussions continue.</li> <li>d) There are two contractors included in the program; Mercer, and Briljent. Briljent has not yet signed the contract, but once they do, they have 30 days to come up with a work plan. (Update: On 10/23/15, Miro reported that the Briljent contract has been signed.)</li> <li>e) IHC meetings are usually held on the 2<sup>nd</sup> Wednesday of each month. The next meeting is scheduled for 11/18/15.</li> </ol> </li> <li>2. CHEMS Update (Rhonda): On 10/7/15, Rhonda gave an update on the CHEMS program and introduced the protocols manual. In a prior meeting with Blackfoot Fire Chief, Kevin Gray, he shared that the Emergency Medical Services Advisory Committee met in Boise where the CHEMS charter was introduced and discussed. Dr. Woodhouse and Dr. Horrocks requested that they be sent any CHEMS research articles we have. Mandi will send them via email. Chief Gray has sent audio recordings from the Hennepin County online training but Rhonda has not been able to review them yet.</li> </ol>

	<ol style="list-style-type: none"> <li>3. Telehealth Update (Rhonda): Telehealth is looking to develop an expansion plan. A telehealth conference will convene this week in Boise.</li> <li>4. Clinic Recruitment. As stated at the previous meeting, 130+ clinics submitted interest applications and have since been sent the final application via email. Fifteen clinics in our district submitted interest applications including 7 primary care clinics, 8 community health centers, and one pediatric clinic. Because only 3 of the 8 community health center clinics can be selected, our interest application pool is realistically 10.</li> <li>5. Program Charter. The SHIP crew will begin putting together a draft charter to present at the Kick off meeting. Time has been set aside during the Kick-Off for us to meet as a district and flesh out more details and seek direction and approval from RC Chairs and Co-Chairs.</li> </ol>
<b>Upcoming Events</b>	<ol style="list-style-type: none"> <li>1. SHIP Kick off 11/5. The Executive Committee will all be in attendance at the SHIP Kick off in Boise.</li> <li>2. Behavioral Health Integration Meeting 11/3. Eight people will be in attendance from our area. The meeting will take place via video conference at 421 Memorial Drive in Pocatello from 2:00-4:30 p.m.</li> </ol>
<b>Additional Items?</b>	<p>Some regional RCs have developed a membership list. We are considering stakeholders, but are awaiting the selection of clinics before we invite specific stakeholders. Our Executive Committee determined that the structure of our RC would be 3 layers: The Southeastern Health Collaborative Executive Committee (7 people), the Regional Collaborative (8-10 people per cohort), and a Health Neighborhood, which would include a broad range of medical and social service professionals.</p> <ol style="list-style-type: none"> <li>1. The next Executive Committee meeting was scheduled for 12/9 at 12:30 at SIPH in the EOC. We will all plan to sit in for the IHC phone call right afterwards.</li> </ol>